

Our Lady & St Joseph Catholic Church Lymington
Minutes of a meeting of the Property & Finance Committee
Friday 13th September 2019

Present: Fr David, Linda Guilding, Gerry Heneghan (Chair), Neil Jenkins, Nichola Kirby

Apologies: Jenny Callaghan, Frances Walker

Minutes: 26th July approved

Matters arising dealt with in today's agenda

Agenda:

The meeting opened with a prayer: Fr David

LG expressed concern that items discussed were not being acted upon. Some items go back to the meeting in May and are still on the agenda.

1 CHARITABLE ORGANISATIONS: NK has not yet had meeting with C Cu re Communication.
ACTION: NK

2. QUNQUENNIAL: Must go ahead, cannot be put off because of proposed building works. Quinquennial Takes approx. 1 month to do work & report back

ACTION: Fr D/GH

Planning consent for work on presbytery should take 3 months. GH to put planning application together.

ACTION: GH

Post meeting: *Diocese rang chasing up Quinquennial which is overdue.*

3.FUNDRAISING EVENTS: Update:

Curry night 29th Sept. St Anne's request it starts later than 7pm so they can get there from Mass. All monies from tickets to building fund. Families to provide the food free.

19th October- Quiz night. £30 a table. Prize for best dressed table + winning & losing teams. Quizmaster Deacon Steve from Waterside.

EG has made a quilt. She will start selling raffle tickets 28th September. £1 a ticket. Draw 1st December. Expenses, then profit to building fund.

Spot the baby competition: LG to get baby photos to start the competition.

ACTION: LG

CP-Rosary Lunch: Say Rosary then have lunch. Host pays for and makes Ploughman's lunch. £5 a head to building fund. Different house every month.

Angel fest (think Christmas fair with Angel theme)- December 17th at the school. All profits to Building fund.

4.BUILDING FUND UPDATE: Diocese has requested Fr D to request LOF funds from Clare Short.

Post meeting: This has been done and money available.

5. HERITAGE LOTTERY UPDATE: NK gave an update. Tim Ellis, who is based in Exeter, is engagement team manager and will liaise with NK. He will put together a package of best

practice to help build up a case. Need to share the history of the parish to people outside of the church/larger community. Need to have clear understanding & awareness of its heritage.

Suggestion school to become involved. Lymington Times. Open basement & tour Smugglers tunnels safely.

CP knows of person who will put together a potted history of the parish on A5 sheet for visitors. NK to follow up.

ACTION NK

6 FURTHER FUND SOURCES

(i) NK to explore different kinds of grants e.g. National church trust.

ACTION NK

(ii) NFDC give small grant annually. May give £500 for roof repairs to Joseph's Place.

ACTION: NK

(iii) Fr D said Parishioner suggested 'Directory of grant making bodies.'

Older volume 2015-16, £25. £150 for current one. Lisa to check solicitors/library.

ACTION: FrD/Lisa

7. ENCOURAGING DONATIONS:

(i) Diocese has encouraged 'Everyclick'- cashback on goods purchased online and direct donations. Donations can now be given via the New Forest churches website.

(ii) Cashless giving: NK to go back to 'Thyngs' to get more info.

ACTION: NK

Post meeting: Diocese is investigating Cashless giving and hope to have more info by December.

(iii) Lisa has sourced green enveloped to go on ends of pews to encourage donations.

(iv) Pledges: the green forms at the back of the church.

Announcer in newsletter we have X number of Pledges to encourage more.

Strapline across newsletter to encourage Pledges.

ACTION: Fr D

FW & LG to talk in church about Pledges.

ACTION: FW/LG

8. GETTING THE WORD OUT THERE- MARKETING

(i) Every quarter GH/NK tell parishioners progress so far/ end of Mass.

ACTION: GH/NK

(ii) Put information boards up in Joseph's place/let parishioners know they're there

ACTION: GH

(iii) Talk on history of parish with wine/cheese. This ties with evidence for HLF.

ACTION:??

(iv) Guides available once a month – talk on history/afternoon tea.

ACTION:??

(v) Banners- costed. Reassembled retractable banner, Aluminium base, banner & carrying case. 85 X 200cm £74.99 + VAT/Postage. Vista print. Further action- none.

(vi) GH would like an advertising 'sail' outside. To speak to MR.

ACTION: GH

(vii) Original display history of the parish- John Collins.

History of parish- Diocese has nothing in Archives re the exhibition which John Collins put together. MR said to have a disc of the event. NK has names from original pamphlet which may help to find info. -Peter & Clare Bassett, Pat Emmett, John Collins may help piece info together with relevant books. NK to meet.

ACTION: NK

9. ADDITIONAL TV SCREEN IN JOSEPH'S PLACE: to enable more visitors/parishioners To take part in the Mass Easter/Christmas. Cabled not Wi-Fi. Lisa has name of the Original camera company. Request the come in to give recommendation.

ACTION: GH

10. WIRED IN SMOKE ALARMS which are linked to Presbytery and Sacristy. Chastney electrical cancelled as GH/NJ to deal with.

ACTION: GH/NJ

11. FURNITURE INSURANCE Joseph's place.

ACTION: GH

12. ACCESS AGREEMENT 133/134 Letter to be drafted by Fr D.

ACTION: Fr D

13. VALUABLE ITEMS IN CHURCH: All valuable items to be photographed and marked with Security device. NJ to photograph & mark with security device, LG to record.

ACTION: NJ/LG

14. MAINTENANCE: porch doors to be painted and down pipe to be replaced after recent accident. NJ to replace down pipe. NHo getting quotes for doors.

ACTION: NJ/NH

Fr D to put weed killer on weeds around the site.

ACTION: Fr D

15. HEALTH & SAFETY: No issues to report

NEXT MEETING FRIDAY OCTOBER 18th 5pm Joseph's Place.